



# HOW TO ADD YOUR EVENTS TO QUEER ORBIT WORLD



[Home](#)

[Find Events](#) ▾

[Help](#)

[Login/Register](#) |

You have signed out. Would you like to sign in again?

## Sign In

Username

Password

Remember Me

You have signed out. Would you like to sign in again?

## Sign In

---

Username

Password

Remember Me

| [Forgot your password?](#)

# Register User

---

 Email \*

 Confirm Email \*

 Username \*

 First name

 Last name

 Password \*

 Confirm Password \*

 Phone

 Address

 First name

 Last name

 Password \*

 Confirm Password \*

 Phone

 Address

Vendor  User

I have read and agree to the [website. terms and conditions](#)

**Register**

# Your Dashboard

## General



Yonas Berrebeh  
[Edit Profile](#)

[Home](#) **General**

[My Listings](#)

[+ Create Event](#)

[Package](#)

[My Bookings](#)

[My WishList](#)

## Report Sales

Year

Last Month

This Month

Last 7 days

Custom: 09-04-2024 - 09-04-2024

[Go](#)

CHF

# Your Dashboard

General



Tomas Berresen  
[Edit Profile](#)

## Report Sales

Year

Last Month

This Month

Last 7 days

Custom: 09-04-2024 - 09-04-2024

Go

CHF

General

My Listings

Create Event

Package

My Bookings

My WishList

# Customize Your Organizer Profile

## My Profile

Profile

Social

Password

Payout Method



Add image

Recommended size: 400x400px

User Login

Kweerb

First Name

Yonas

Last Name

Berrebeh

Display Name

Yonas Berrebeh

Email

contact@queerorbit.com

# Add Your Social Links/ Website etc

## My Profile

Profile

Social

Password

Payout Method

+ Add Social

Update Social

# Add Your Bank Account or Paypal details to get paid

My Profile

Profile

Social

Password

Payout Method

**Payout Method:**  Bank  Paypal

## Your Bank Account

Account owner \*

Account number \*

Bank Name \*

Branch \*

Routing Number

IBAN

Swift Code

IFSC Code

Account Name

IBAN

Swift Code

IFSC Code

**Your Paypal Account**

Paypal Email

**Update Payout Method**

# Your Listings with all the events you add

Yonas Berrebeh  
[Edit Profile](#)

- General
- My Listings**
- Create Event
- Package
- My Bookings
- My WishList

Empty

<input type="checkbox"/>	EVENT	SALES	ACTION
<input type="checkbox"/>	<p><b>Carnival Time</b> - Publish</p> <p><input type="calendar"/> 21/04/2024 @ 19:00 - 21/04/2024 @ 23:00</p> <p><input type="location"/> Cospire Coworking Lausanne, Rue de Genève, Lausanne, Switzerland</p> <p><a href="#">Duplicate</a>   <a href="#">Edit</a>   <a href="#">Pending</a>   <a href="#">Trash</a></p>	<p>Total Tickets: 0/200</p> <p>0%</p> <p>Standard Ticket: 0/100, Free Ticket: 0/100</p>	<input type="button" value="Manage Event"/>

# Before Creating an Event you need to choose a package

The currency will be updated to your local currency. In general 1 CHF= 1 € = 1 £

I PAY THE COMMISSION	I PASS THE COMMISSION TO MY CUSTOMERS
<b>CHF0.00 / Unlimit</b>	<b>CHF0.00 / Unlimit</b>
Total Event <b>Unlimit</b>	Total Event <b>Unlimit</b>
Fee per paid ticket <b>2.4%% + CHF0.89</b>	✓ List attendees
✓ List attendees	✓ Export attendees
✓ Export attendees	✓ List tickets
✓ List tickets	✓ Export tickets
✓ Export tickets	✓ Change Tax
✓ Change Tax	<b>REGISTER PACKAGE</b>
<b>YOUR CURRENT PACKAGE</b>	

FR Français (France) Aide

# Create Event

- Basic
- Ticket
- Calendar
- Coupon
- Staff Member
- Extra Services

## Basic Infomation

Event Name \*

Category \*

Time Zone

Custom Taxonomy 1

Custom Taxonomy 2

Tags  (max: 6 tags)

Description:

Visual Text

Paragraph **B** *I*

**Yonas Berrebeh**  
[Edit Profile](#)

- General
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# Enter Your Address and it will be displayed in google maps

## Event Type

Physical location  Online

All States  All Cities

Venue Name:

Map  Satellite

Google

Keyboard shortcuts Map data ©2024 Terms Report a map error

Edit Position:  Longitude:  Latitude:

Edit Full Address:



---

## Contact

Overwrite Your Profile Info

## Image Feature (Recommended size: 1920x739px)

Add image

## Gallery (Recommended size: 710x480px)

Add Gallery

## Video

https://

Embed Link Video: (Ex: <https://www.youtube.com/watch?v=5wZ9LcEbulg> )  
or Vimeo: <https://player.vimeo.com/video/23534361>

Display Top Banner of event detailt at frontend:

Image  Gallery

Save Event

# How to Add Tickets

Basic

**Ticket**

Calendar

Coupon

Staff Member

Extra Services

if you don't want to sell ticket, you don't need to make ticket. Also you have to make Calendar tab to sell ticket.

**Buy ticket at:**

Internal link    External Link

**Type:**

No Seat    Simple Seat    Map

Add new ticket

Save Event

# Add a Name to Your Ticket and Fill All The Information

Click to edit ticket name  

**Price**  
 Paid  Free

**Total** number of tickets:

**Minimum** number of tickets for one purchase:

**Maximum** number of tickets for one purchase:

Start date for selling tickets

End date for selling tickets

Description display at frontend and PDF Ticket ▾

 Add ticket logo (.jpg, .png)  
Recommended size: 130x50px

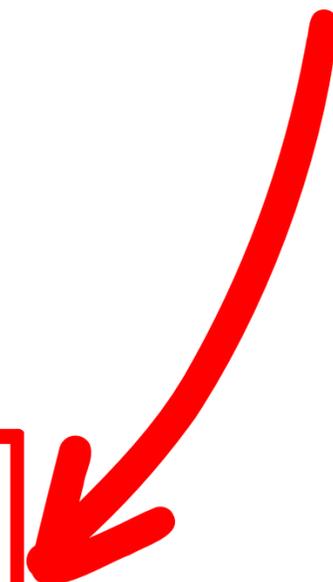
Private Description in Ticket - Only see when bought ticket ▾

FR Français (France)  Aide 

Ticket border color  
(Color border in ticket)

Ticket label color  
(Color label in ticket)

Ticket content color  
(Color content in ticket)



**You can choose the colors of your ticket and to add a text or a logo**

# You can choose to fix your price according to Seats structure or Seat Map

if you don't want to sell ticket, you don't need to make ticket. Also you have to make Calendar tab to sell ticket.

**Buy ticket at:**

Internal link  External Link

**Type:**

No Seat  Simple Seat  Map

 Standard Ticket



Add new ticket

Save Event

Private Description in Ticket - Only see when bought ticket ▾

**Seat Code List:**

A1, B2, C3, ...

**The customer choose seat:**  Yes  No

**Seat map image:**  Add image (.jpg, .png)

Done

Add new ticket

Save Event

# Add Your Event date/ dates

Create the time of the event

Calendar Option:  Manual  Recurring

Start Date:

21-04-2024

End Date:

21-04-2024

From:

19:00

To:

23:00

Booking before x minutes:

30

X

Start Date:

30-04-2024

End Date:

30-04-2024

From:

19:00

Booking before x minutes:

30

X

00:00

00:15

00:30

00:45

01:00

01:15

01:30

Add Calendar

Save Event

# Add a coupon if you would like

## Make new an event

Basic

Ticket

Calendar

Coupon

Staff Member

Extra Services

Add Coupon

Save Event

# Add a username for the app to scan tickets

## Make new an event

Basic

Ticket

Calendar

Coupon

Staff Member

Extra Services

User name scan QR Code in App Mobile:

Save Event

# Add extra services if you would like then save your event

## Make new an event

Basic

Ticket

Calendar

Coupon

Staff Member

Extra Services

Service Name

Enter Name

×

Price

10

Max Quantity/Calendar

100

Max Quantity/Ticket

10

Add Service

Save Event

# Once saved, your event will appear in your listings

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[Edit Profile](#)

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Empty

Name Event  Select Category  Sort by  Sort order

<input type="checkbox"/>	EVENT <input type="text"/>	SALES	ACTION
<input type="checkbox"/>	<p><b>Carnival Time</b> - Publish</p> <p><input type="checkbox"/> 21/04/2024 @ 19:00 - 21/04/2024 @ 23:00</p> <p><input type="checkbox"/> Cospire Coworking Lausanne, Rue de Genève, Lausanne, Switzerland</p> <p><a href="#">Duplicate</a>   <a href="#">Edit</a>   <a href="#">Pending</a>   <a href="#">Trash</a></p>	<p>Total Tickets: 0/200</p> <p>0%</p> <p>Standard Ticket: 0/100, Free Ticket: 0/100</p>	<input type="button" value="Manage Event"/>

<b>Event:</b> Carnival Time		 5aad85c86899d805e7b1446fa96f6802
<b>Time:</b> 21/04/2024 19:00 - 23:00	<b>Venue:</b> Cospire Coworking Lausanne, Rue de Genève, Lausanne, Switzerland	
<b>Order Info:</b> Ordered by Joseph Abou Chackra		
<b>Ticket:</b> #29886 - Free Ticket		

**The ticket received by your  
customers**

## Login

Enter

The website adress: **https://queerorbitworld.com/**The **username** you set in the event pageYour **password**

Choose an event

Log out

1 Karaoke Night

2 PINK APPLE PARTY

3 BOOM BOOM 90S

4 TUSA – LATIN NIGHT

5 MILK

6 FRIYEAH

7 AVALON

8 BOYAHKASHA! BOOTYLICIOUS – 20 YEARS SPECIAL

9 Madame Selma

10 Gameboy

11 Happy Sunday

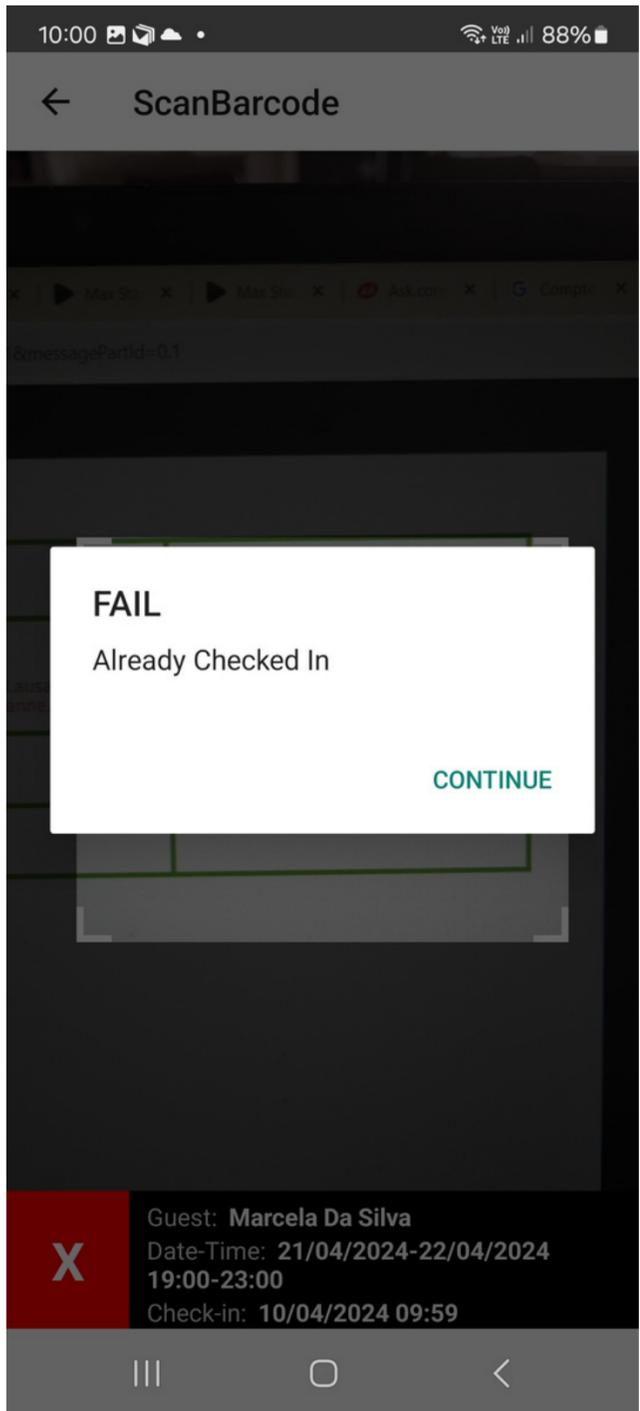
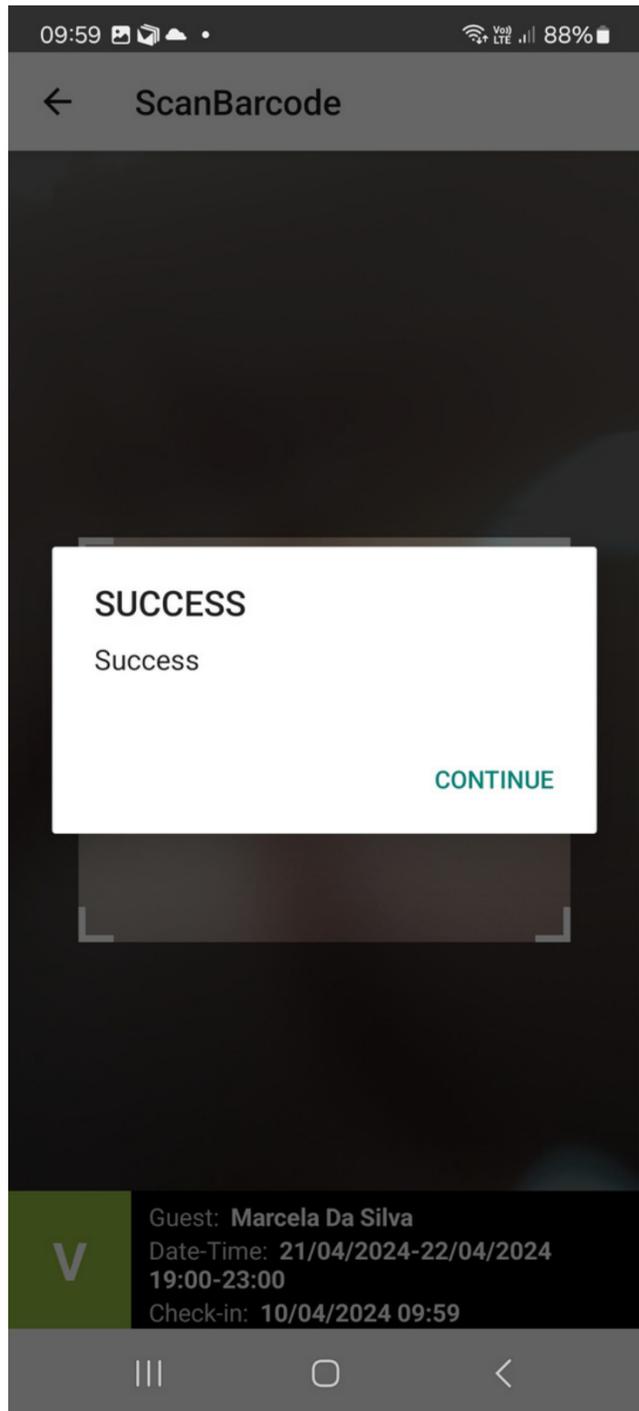
12 Pink Apple Festival 2024

# Select Your Event

**Karaoke Night**

SCAN QR CODE

Start Scanning the tickets



**Do you still have questions?**

**contact us at:**

**contact@queerorbitworld.com**

**+41762984196**

**24/7 Customer Support**

**You can find the Events General Conditions of Use on  
[www.queerorbitworld.com](http://www.queerorbitworld.com)**